

Blue Knights International
Budget vs. Actuals: FY2017 Board Approved Budget
Profit and Loss Report
4th Quarter Report

<u>Item/Description</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>4th Quarter</u>	<u>Actual Yrly Totals</u>	<u>2017 Budget</u>	<u>% (+/-)</u>
MONTHLY INCOME							
Sales - General	\$ 3,575.80	\$ 2,766.95	\$ -	\$ 6,342.75	\$ 30,426.76	\$ 40,000.00	76.1%
Sales - Misc	\$ -	\$ 21.09	\$ -	\$ 21.09	\$ 2,038.91	\$ 6,000.00	34.0%
Sales - Other Misc	\$ -	\$ -	\$ -	\$ -	\$ 110.00	\$ -	
Catalog Sales Permit	\$ 50.00	\$ -	\$ -	\$ 50.00	\$ 940.00	\$ 830.00	113.3%
Membership Dues	\$ 5,146.51	\$ 3,314.00	\$ -	\$ 8,460.51	\$ 363,665.67	\$ 380,000.00	95.7%
Headquarters Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Uncategorized Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
MONTHLY INCOME TOTAL	\$ 8,772.31	\$ 6,102.04	\$ -	\$ 14,874.35	\$ 397,181.34	\$ 426,830.00	93.1%
ADDITIONAL EXPENSES							
COST OF GOODS SOLD	\$ 2,614.31	\$ 1,920.33	\$ -	\$ 4,534.64	\$ 18,220.97	\$ 40,000.00	45.6%
Refunds - Dues, Misc & Sales	\$ -	\$ (343.00)	\$ -	\$ (343.00)	\$ (318.00)	\$ 500.00	-63.6%
COST OF GOODS-INVENTORY	\$ -	\$ -	\$ -	\$ -	\$ 3,781.76	\$ -	
FREE GOODS WITH MEMBERSHIP	\$ -	\$ -	\$ -	\$ -	\$ 3,709.75	\$ 15,000.00	24.7%
ADDITIONAL EXPENSE TOTAL	\$ 2,614.31	\$ 1,577.33	\$ -	\$ 4,191.64	\$ 25,394.48	\$ 55,500.00	45.8%
GROSS INCOME	\$ 6,158.00	\$ 4,524.71	\$ -	\$ 10,682.71	\$ 371,786.86	\$ 371,330.00	100.1%
MONTHLY EXPENSE							
PRINTING							
GENERAL OFFICE	\$ 224.15	\$ -	\$ -	\$ 224.15	\$ 431.11	\$ 3,150.00	13.7%
MEMBERSHIP CARDS	\$ -	\$ -	\$ -	\$ -	\$ 7,790.33	\$ 10,000.00	77.9%
PRINTING TOTAL	\$ 224.15	\$ -	\$ -	\$ 224.15	\$ 8,221.44	\$ 13,150.00	62.5%
BALLOTS							
PRINTING	\$ -	\$ -	\$ -	\$ -	\$ 10,884.35	\$ 7,400.00	147.1%
POSTAGE	\$ -	\$ -	\$ -	\$ -	\$ 16,371.80	\$ 16,000.00	102.3%
COUNTING	\$ -	\$ -	\$ -	\$ -	\$ 6,701.25	\$ -	
BALLOTS TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 33,957.40	\$ 23,400.00	145.1%
MAGAZINE							
MAGAZINE TOTAL	\$ 19,982.50	\$ -	\$ -	\$ 19,982.50	\$ 85,780.93	\$ 80,000.00	107.2%
PLAQUES AND AWARDS TOTAL	\$ (363.60)	\$ (327.36)	\$ -	\$ (690.96)	\$ 801.40	\$ 1,500.00	53.4%
INSURANCE							
INSURANCE BUILDING CONTENTS	\$ -	\$ -	\$ -	\$ -	\$ 1,300.00	\$ 1,300.00	100.0%
INSURANCE BOARD OF DIRECTORS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000.00	0.0%
INSURANCE TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 1,300.00	\$ 10,300.00	12.6%
FEES							
FEES LEGAL	\$ 5,607.01	\$ (24,256.21)	\$ -	\$ (18,649.20)	\$ 178.00	\$ 7,000.00	2.5%
FEES TRADEMARK	\$ -	\$ 286.00	\$ -	\$ 286.00	\$ 4,072.00	\$ 6,000.00	67.9%
FEES ACCOUNTING	\$ 306.25	\$ 600.00	\$ -	\$ 906.25	\$ 6,284.75	\$ 9,500.00	66.2%
FEES DOCUMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35.00	0.0%
FEES BANK	\$ 260.89	\$ 307.05	\$ -	\$ 567.94	\$ 3,171.40	\$ 1,500.00	211.4%
FEES FINANCE CHARGE	\$ -	\$ -	\$ -	\$ -	\$ 128.99	\$ -	
FEES CREDIT CARD PROCESSING	\$ 82.79	\$ 233.19	\$ -	\$ 315.98	\$ 5,206.81	\$ 5,750.00	90.6%
FEES & LICENSE	\$ -	\$ -	\$ -	\$ -	\$ 35.00	\$ -	
FEES TOTAL	\$ 6,256.94	\$ (22,829.97)	\$ -	\$ (16,573.03)	\$ 19,076.95	\$ 29,785.00	64.0%
MISCELLANEOUS							
MISCELLANEOUS REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225.00	0.0%
MISCELLANEOUS EXPENSE	\$ 58.93	\$ 58.93	\$ -	\$ 117.86	\$ 412.52	\$ 225.00	183.3%
MISCELLANEOUS TOTAL	\$ 58.93	\$ 58.93	\$ -	\$ 117.86	\$ 412.52	\$ 450.00	91.7%
AIR AND VEHICLE TRAVEL EXPENSES							
AIR AND VEHICLE TRAVEL TOTAL	\$ 2,018.93	\$ 394.15	\$ -	\$ 2,413.08	\$ 13,835.64	\$ 23,000.00	60.2%

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<u>OTHER TRAVEL EXPENSES</u>							
MEALS	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 2,221.13	\$ 2,000.00	111.1%
LODGING	\$ 344.64	\$ 605.12	\$ -	\$ 949.76	\$ 2,746.99	\$ 3,800.00	72.3%
REGISTRATIONS	\$ 95.00	\$ -	\$ -	\$ 95.00	\$ 1,860.07	\$ 2,160.00	86.1%
SEC, TREAS AND VP SPLIT EXPENSE NEW	\$ -	\$ -	\$ -	\$ -	\$ 1,600.00	\$ 2,100.00	76.2%
OTHER TRAVEL EXPENSES TOTAL	\$ 439.64	\$ 805.12	\$ -	\$ 1,244.76	\$ 8,428.19	\$ 10,060.00	83.8%
<u>CONVENTION EXPENSES</u>							
CONVENTION ADVANCEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
CONVENTION REGISTRATION WITH HOST	\$ -	\$ -	\$ -	\$ -	\$ 4,420.00	\$ 3,500.00	126.3%
CONVENTION HOTEL RESERVATIONS	\$ (620.90)	\$ -	\$ -	\$ (620.90)	\$ 15,196.00	\$ 13,300.00	114.3%
CONVENTION EXPENSES TOTAL	\$ (620.90)	\$ -	\$ -	\$ (620.90)	\$ 19,616.00	\$ 16,800.00	116.8%
<u>OFFICE SUPPLIES</u>							
SUPPLIES-MAILING	\$ -	\$ 513.42	\$ -	\$ 513.42	\$ 1,999.03	\$ 3,500.00	57.1%
SUPPLIES-GENERAL OFFICE	\$ -	\$ 183.50	\$ -	\$ 183.50	\$ 1,506.48	\$ 4,500.00	33.5%
OFFICE SUPPLIES TOTAL	\$ -	\$ 696.92	\$ -	\$ 696.92	\$ 3,505.51	\$ 8,000.00	43.8%
<u>EQUIPMENT AND MAINTAINANCE</u>							
EQUIPMENT-OFFICE	\$ 388.08	\$ 388.08	\$ -	\$ 776.16	\$ 4,818.75	\$ 3,500.00	137.7%
COMPUTER SUPPLIES AND SERVICE	\$ 220.92	\$ 627.60	\$ -	\$ 848.52	\$ 1,346.46	\$ 2,000.00	67.3%
COPIER SUPPLIES AND SERVICE	\$ 63.03	\$ 114.92	\$ -	\$ 177.95	\$ 1,590.95	\$ 4,900.00	32.5%
EQUIPMENT AND MAINTAINANCE TOTAL	\$ 672.03	\$ 1,130.60	\$ -	\$ 1,802.63	\$ 7,756.16	\$ 10,400.00	74.6%
<u>WEB SITE</u>							
WEBSITE-DOMAIN REGISTRATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
WEBSITE-SERVER FEE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	0.0%
WEBSITE-SOFTWARE/HARDWARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
WEBSITE TRAINING SEMINAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
WEBSITE TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	0.0%
<u>POSTAGE</u>							
POSTAGE METER	\$ 1,000.00	\$ 2,742.81	\$ -	\$ 3,742.81	\$ 19,777.46	\$ 28,000.00	70.6%
SHIPPING UPS	\$ -	\$ -	\$ -	\$ -	\$ 1,437.68	\$ 5,000.00	28.8%
POSTAGE TOTAL	\$ 1,000.00	\$ 2,742.81	\$ -	\$ 3,742.81	\$ 21,215.14	\$ 33,000.00	64.3%
BOG ANNUAL BUDGET	\$ -	\$ -	\$ -	\$ -	\$ 7,000.00	\$ 7,000.00	100.0%
CHARITABLE DONATIONS	\$ -	\$ (150.00)	\$ -	\$ (150.00)	\$ (150.00)	\$ -	
<u>RECRUITMENT AND RETENTION</u>							
QUARTERLY CONFERENCE PAYMENTS	\$ 19,585.00	\$ -	\$ -	\$ 19,585.00	\$ 19,585.00	\$ 20,000.00	97.9%
RECRUITMENT AND RETENTION PAYMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
RECRUITMENT AND RETENTION SUPPLIES (brochures, poster, handbooks,)	\$ -	\$ -	\$ -	\$ -	\$ 160.00	\$ 1,000.00	16.0%
VIDEO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
ADVERTISING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
FOP CONV	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
POLICE WEEK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250.00	0.0%
MISC EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
R & R TOTAL	\$ 19,585.00	\$ -	\$ -	\$ 19,585.00	\$ 19,745.00	\$ 22,250.00	88.7%
<u>HQ BUILDING EXPENSES</u>							
HQ-OFFICE RENT	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00	100.0%
HQ-ALARM SYSTEM	\$ 87.00	\$ -	\$ -	\$ 87.00	\$ 475.50	\$ 350.00	135.9%
HQ-HEATING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	0.0%
HQ-ELECTRICITY	\$ 183.27	\$ 134.77	\$ -	\$ 318.04	\$ 2,002.45	\$ 2,500.00	80.1%
HQ-WATER/SEWER	\$ -	\$ -	\$ -	\$ -	\$ 462.80	\$ 500.00	92.6%
HQ-REPAIRS AND MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
HQ BUILDING EXPENSES TOTAL	\$ 270.27	\$ 134.77	\$ -	\$ 405.04	\$ 3,040.75	\$ 7,450.00	40.8%

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<u>EMPLOYEE COSTS</u>							
EMPLOYEE WORK COMP INSURANCE	\$ 70.00	\$ (467.72)	\$ -	\$ (397.72)	\$ 2,144.28	\$ 3,500.00	61.3%
EMPLOYEE WAGES - (ADMINISTRATIVE)	\$ 3,128.00	\$ 10,345.95	\$ -	\$ 13,473.95	\$ 47,189.83	\$ 45,676.00	103.3%
EMPLOYEE WAGES - (CLERICAL)	\$ -	\$ -	\$ -	\$ -	\$ 11,152.50	\$ 31,294.00	35.6%
EMPLOYEE WAGES - (TEMP HELP)	\$ 171.00	\$ 607.20	\$ -	\$ 778.20	\$ 4,970.70	\$ 13,030.00	38.1%
TEMP HELP - (CONTRACTED)	\$ 2,452.32	\$ 2,976.48	\$ -	\$ 5,428.80	\$ 5,428.80	\$ -	-
PAYROLL TAXES	\$ 256.81	\$ 507.22	\$ -	\$ 764.03	\$ 4,923.09	\$ 9,000.00	54.7%
EMPLOYEE COSTS TOTAL	\$ 6,078.13	\$ 13,969.13	\$ -	\$ 20,047.26	\$ 75,809.20	\$ 102,500.00	74.0%
<u>INTL BOARD MISCELLANEOUS</u>							
INTL BOARD -POSTAGE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90.00	0.0%
INTL BOARD-VEST, PINS ETC	\$ -	\$ -	\$ -	\$ -	\$ 405.00	\$ 1,080.00	37.5%
INTL BOARD-OFFICE SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ 688.26	\$ 675.00	102.0%
ENTERTAINMENT (PRESIDENT)	\$ 120.00	\$ 77.33	\$ -	\$ 197.33	\$ 1,197.33	\$ 1,890.00	63.4%
INTL BOARD MISCELLANEOUS TOTAL	\$ 120.00	\$ 77.33	\$ -	\$ 197.33	\$ 2,290.59	\$ 3,735.00	61.3%
<u>TELEPHONE</u>							
PHONE GENERAL	\$ 516.87	\$ 545.36	\$ -	\$ 1,062.23	\$ 6,658.34	\$ 6,500.00	102.4%
PHONE CONFERENCE	\$ 522.20	\$ -	\$ -	\$ 522.20	\$ 3,612.65	\$ 4,500.00	80.3%
MISC PHONE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
TELEPHONE TOTAL	\$ 1,039.07	\$ 545.36	\$ -	\$ 1,584.43	\$ 10,270.99	\$ 11,000.00	93.4%
PETTY CASH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<u>SAFETY PROGRAM</u>							
<u>DONATIONS BROUGHT FORWARD</u>							
PRINTED MATERIALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
MSF RANGE EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	0.0%
AUDIO/VISUAL EQUIPMENT RENTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
CONFERENCE CALLING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
SAFETY PROGRAM TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	0.0%
BK SCHOLARSHIP FUND	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ 2,500.00	\$ 3,500.00	71.4%
SCANNING OF DOCUMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
DOCUMENT STORAGE	\$ 124.56	\$ -	\$ -	\$ 124.56	\$ 955.07	\$ 1,500.00	63.7%
DEPRECIATION EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
TOTAL EXPENSES	\$ 57,385.65	\$ (2,752.21)	\$ -	\$ 54,633.44	\$ 345,368.88	\$ 420,780.00	82.1%
NET OPERATION INCOME	\$ (51,227.65)	\$ 7,276.92	\$ -	\$ (43,950.73)	\$ 26,417.98	\$ (49,450.00)	-53.4%
<u>OTHER INCOME</u>							
CHECKING INTEREST EARNED	\$ 33.60	\$ 24.98	\$ -	\$ 58.58	\$ 417.41	\$ -	-
SAVINGS INCOME	\$ 0.65	\$ 0.73	\$ -	\$ 1.38	\$ 6.66	\$ -	-
MONEY MARKET INTEREST	\$ 59.29	\$ 63.88	\$ -	\$ 123.17	\$ 541.54	\$ -	-
INSURANCE REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	100.0%
TOTAL OTHER INCOME	\$ 93.54	\$ 89.59	\$ -	\$ 183.13	\$ 50,965.61	\$ 50,000.00	101.9%
<u>OTHER EXPENSES</u>							
OTHER LEGAL EXPENSES	\$ -	\$ 29,209.74	\$ -	\$ 29,209.74	\$ 29,209.74	\$ -	-
TOTAL OTHER EXPENSES	\$ -	\$ 29,209.74	\$ -	\$ 29,209.74	\$ 29,209.74	\$ -	-
NET OTHER INCOME	\$ 93.54	\$ (29,120.15)	\$ -	\$ (29,026.61)	\$ 21,755.87	\$ -	-
NET INCOME	\$ (51,134.11)	\$ (21,843.23)	\$ -	\$ (72,977.34)	\$ 48,173.85	\$ 550.00	-

Blue Knights International
 FY2017 Balance Sheet
 4th Quarter Report

<u>Item/Description</u>	<u>October</u>	<u>November</u>	<u>December</u>
CURRENT ASSETS			
BANK ACCOUNTS			
BSB CD	\$0.00	\$0.00	\$0.00
Certificate Deposit #3	\$44,290.40	\$44,290.40	\$0.00
Certificate Deposit #5	\$124,249.03	\$124,249.03	\$0.00
Certificate Deposit #6	\$0.00	\$0.00	\$0.00
Checking	\$0.00	\$0.00	\$0.00
Convention 2015 Savings	\$7,088.27	\$7,089.00	\$0.00
HQ Money Market K#2	\$0.00	\$0.00	\$0.00
HQ Money Market	\$0.00	\$0.00	\$0.00
HQ Money Market 6090	\$241,083.55	\$241,133.09	\$0.00
HQ Money Market #2 8190	\$55,666.09	\$0.00	\$0.00
New Operating Chkg - 3612	\$2,576.50	\$17,826.24	\$0.00
Old Operating Chkg - 2121	\$32,246.82	\$0.00	\$0.00
Petty Cash	\$500.00	\$500.00	\$0.00
Repurchase/Sweep 3612	\$114,079.78	\$103,958.79	\$0.00
TOTAL BANK ACCOUNTS	\$621,780.44	\$539,046.55	\$0.00
ACCOUNTS RECEIVABLE			
Account Receivable	\$64.70	\$64.70	\$0.00
Convention Advancement	\$0.00	\$5,000.00	\$0.00
Due from Employee/Board Member	\$0.00	\$0.00	\$0.00
Dues from HDQTRS	\$0.00	\$0.00	\$0.00
TOTAL ACCOUNTS RECEIVABLE	\$64.70	\$5,064.70	\$0.00
OTHER CURRENT ASSETS			
Inventory Asset	\$0.00	\$0.00	\$0.00
Inventory Items - Resale	\$42,700.91	\$43,098.78	\$0.00
Prepaid Expenses - Other	\$1,485.62	\$742.81	\$0.00
Prepaid Expenses - Payroll	\$0.00	\$0.00	\$0.00
TOTAL OTHER CURRENT ASSETS	\$44,186.53	\$43,841.59	\$0.00
TOTAL CURRENT ASSETS	\$666,031.67	\$587,952.84	\$0.00
FIXED ASSETS			
Accumulated Amortization	\$0.00	\$0.00	\$0.00
Accumulated Depreciation	-\$208,748.87	-\$208,748.87	\$0.00
Fixed Assets - Equipment	\$212,951.78	\$212,951.78	\$0.00
LOGOS - Intangible Asset	\$0.00	\$0.00	\$0.00
TOTAL FIXED ASSETS	\$4,202.91	\$4,202.91	\$0.00
TOTAL ASSETS	\$670,234.58	\$592,155.75	\$0.00
CURRENT LIABILITIES AND EQUITY			
LIABILITIES			
Accounts Payable	\$12,736.62	\$7,593.39	\$0.00
TOTAL ACCOUNTS PAYABLE	\$12,736.62	\$7,593.39	\$0.00
OTHER CURRENT LIABILITIES			
Accrued Expenses	\$7,441.72	\$7,089.07	\$0.00
Accrued Payroll	\$368.00	\$815.20	\$0.00
Accrued Payroll Taxes	\$28.15	\$63.71	\$0.00
Accrued Sick & Vacation	\$0.00	\$4,457.95	\$0.00
Payroll Tax Payable	\$0.00	\$0.00	\$0.00
SUB-TOTAL OTHER CURRENT LIA	\$7,837.87	\$12,425.93	\$0.00

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Payroll - Fed Unemployment Tax	\$0.00	\$0.00	\$0.00
Payroll Tax Payable	\$0.00	\$0.00	\$0.00
Payroll Taxes - 941 - EEFICA, etc	\$0.00	\$0.00	\$0.00
SUB-TOTAL	\$0.00	\$0.00	\$0.00
TOTAL LIABILITIES	\$20,574.49	\$20,019.32	\$0.00
EQUITY			
Current Period Equity Adjustment	\$0.00	-\$55,680.43	
Opening Balance Equity	\$785,470.33	\$785,470.33	\$0.00
Prior Period Adjustments	\$0.00	\$0.00	\$0.00
Retained Earnings	-\$308,106.32	-\$308,106.32	\$0.00
Temp Restricted Net Assets	\$102,279.00	\$102,279.00	\$0.00
Net Income	\$70,017.08	\$48,173.85	\$0.00
TOTAL EQUITY	\$649,660.09	\$572,136.43	\$0.00
TOTAL LIABILITIES & EQUITY	\$670,234.58	\$592,155.75	\$0.00

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October 2017 Detailed Sub-Report

Expenses	Date	Name	Memo/Description	Amount
Air and Vehicle Travel Expense				
	10/05/17	JOURNAL ENRTY	Adjustmet	0.30
	10/10/17	DJ ALVAREZ	Air Travel - TSC Weekend Reimbursement	807.53
	10/30/17	DJ ALVAREZ	Air Travel - BKI Office Visit	1,211.10
				<u>\$ 2,018.98</u>
Intl Board - Entertainment				
	10/10/17	DJ ALVAREZ	TSC Weekend	120.00
	08/31/17	JOURNAL ENRTY	GLRC Weekend	120.00
				<u>\$ 120.00</u>
Other Travel Expenses - Lodging Expense				
	10/18/17	DJ ALVAREZ	TSC Weekend	344.64
				<u>\$ 344.64</u>
Other Travel Expenses - Meals				
	10/10/17	DJ ALVAREZ	TSC Weekend	95.00
				<u>\$ 95.00</u>
Total for Expenses				<u>\$ 2,578.57</u>

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November 2017 Detailed Sub-Report**

Expenses	Date	Name	Memo/Description	Amount
Air and Vehicle Travel Expense				
	11/27/17	DJ ALVAREZ	Int'l Office Visit (11/17 to 11/21)	394.15
				\$ 394.15
Intl Board - Entertainment				
	11/27/17	DJ ALVAREZ	Int'l Office Visit (11/17 to 11/21)	77.33
				\$ 77.33
Other Travel Expenses - Lodging Expense				
	11/27/17	DJ ALVAREZ	Int'l Office Visit (11/17 to 11/21)	605.12
				\$ 605.12
Other Travel Expenses - Meals				
	11/27/17	DJ ALVAREZ	Int'l Office Visit (11/17 to 11/21)	200.00
				\$ 200.00
Total for Expenses				\$ 1,276.60