

Blue Knights International
Budget vs. Actuals: FY2018 Board Approved Budget
Profit and Loss Report
3rd Quarter Report

<u>Item/Description</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>3rd Quarter</u>	<u>Actual Year to Date</u>	<u>2018 Budget</u>
MONTHLY INCOME						
Catalog Sales Permit	\$ 20.00	\$ 90.00	\$ -	\$ 110.00	\$ 490.00	\$ 750.00
Membership Dues	\$ 3,476.00	\$ 3,491.00	\$ -	\$ 6,967.00	\$ 416,826.76	\$ 450,000.00
Sales - General	\$ 5,093.00	\$ 4,494.00	\$ -	\$ 9,587.00	\$ 23,662.15	\$ 30,000.00
Sales - Misc	\$ -	\$ -	\$ -	\$ -	\$ 15,644.63	\$ 5,000.00
Sales - Other Misc	\$ 5.00	\$ 72.23	\$ -	\$ 77.23	\$ 1,705.23	\$ 1,000.00
MONTHLY INCOME TOTAL	\$ 8,594.00	\$ 8,147.23	\$ -	\$ 16,741.23	\$ 458,328.77	\$ 486,750.00
ADDITIONAL EXPENSES						
COST OF GOODS SOLD	\$ 2,185.50	\$ 3,846.81	\$ -	\$ 6,032.31	\$ 19,400.15	\$ 42,250.00
COST OF GOODS-INVENTORY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FREE GOODS WITH MEMBERSHIP	\$ -	\$ -	\$ -	\$ -	\$ 1,898.63	\$ 15,000.00
REFUNDS - DUES, MISC & SALES	\$ -	\$ -	\$ -	\$ -	\$ 105.00	\$ 750.00
ADDITIONAL EXPENSE TOTAL	\$ 2,185.50	\$ 3,846.81	\$ -	\$ 6,032.31	\$ 21,403.78	\$ 58,000.00
GROSS INCOME	\$ 6,408.50	\$ 4,300.42	\$ -	\$ 10,708.92	\$ 436,924.99	\$ 428,750.00
MONTHLY EXPENSE						
AIR AND VEHICLE TRAVEL TOTAL	\$ 2,951.59	\$ 2,823.10	\$ -	\$ 5,774.69	\$ 11,721.86	\$ 23,000.00
BALLOTS						
COUNTING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
POSTAGE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PRINTING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BALLOTS TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BK SCHOLARSHIP FUND	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
BOG ANNUAL BUDGET	\$ -	\$ -	\$ -	\$ -	\$ 8,270.04	\$ 8,270.04
CHARITABLE DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,750.00
CONVENTION EXPENSES						
CONVENTION ADVANCEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CONVENTION HOTEL RESERVATIONS	\$ 18,958.38	\$ (661.44)	\$ -	\$ 18,296.94	\$ 18,296.94	\$ 15,000.00
CONVENTION LOAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CONVENTION REGISTRATION WITH HOST	\$ 155.00	\$ -	\$ -	\$ 155.00	\$ 3,635.00	\$ 3,000.00
FOUNDING FATHERS	\$ 800.00	\$ -	\$ -	\$ 800.00	\$ 800.00	\$ 1,200.00
CONVENTION EXPENSES TOTAL	\$ 19,913.38	\$ (661.44)	\$ -	\$ 19,251.94	\$ 22,731.94	\$ 19,200.00
DEPRECIATION EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DOCUMENT STORAGE	\$ -	\$ -	\$ -	\$ -	\$ 249.12	\$ 1,500.00
EMPLOYEE COSTS						
EMPLOYEE HEALTH INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EMPLOYEE WAGES - (ADMINISTRATIVE)	\$ 4,048.00	\$ 4,232.00	\$ -	\$ 8,280.00	\$ 32,200.00	\$ 80,000.00
EMPLOYEE WAGES - (CLERICAL)	\$ 137.90	\$ -	\$ -	\$ 137.90	\$ 9,958.90	\$ 5,000.00
EMPLOYEE WAGES - (TEMP HELP)	\$ 894.80	\$ 759.70	\$ -	\$ 1,654.50	\$ 5,249.00	\$ 7,500.00
EMPLOYEE WORK COMP INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ 2,697.00	\$ 3,500.00
CONTRACTED TEMP HELP	\$ -	\$ -	\$ -	\$ -	\$ 2,283.84	\$ -
PAYROLL TAXES	\$ 405.73	\$ 385.47	\$ -	\$ 791.20	\$ 4,021.72	\$ 9,000.00
EMPLOYEE COSTS TOTAL	\$ 5,486.43	\$ 5,377.17	\$ -	\$ 10,863.60	\$ 56,410.46	\$ 105,000.00
EQUIPMENT AND MAINTAINANCE						
COMPUTER SUPPLIES AND SERVICE	\$ 600.00	\$ 510.88	\$ -	\$ 1,110.88	\$ 2,412.54	\$ 2,000.00
COPIER SUPPLIES AND SERVICE	\$ -	\$ -	\$ -	\$ -	\$ 995.83	\$ 4,900.00
EQUIPMENT-OFFICE	\$ -	\$ -	\$ -	\$ -	\$ 2,365.14	\$ 3,500.00
MAINTENANCE AGREEMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIPMENT AND MAINTAINANCE TOTAL	\$ 600.00	\$ 510.88	\$ -	\$ 1,110.88	\$ 5,773.51	\$ 10,400.00

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<u>FEES</u>						
FEES ACCOUNTING	\$ 487.50	\$ 615.00	\$ -	\$ 1,102.50	\$ 3,688.75	\$ 9,500.00
FEES BANK	\$ 179.87	\$ 182.33	\$ -	\$ 362.20	\$ 1,458.87	\$ 1,500.00
FEES CREDIT CARD PROCESSING	\$ 334.45	\$ 229.06	\$ -	\$ 563.51	\$ 5,301.28	\$ 5,750.00
FEES DOCUMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35.00
FEES FINANCE CHARGE	\$ -	\$ -	\$ -	\$ -	\$ 229.64	\$ -
FEES LEGAL	\$ -	\$ -	\$ -	\$ -	\$ 150.00	\$ 14,000.00
FEES LICENSE	\$ -	\$ -	\$ -	\$ -	\$ 35.00	\$ -
FEES TRADEMARK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00
FEES TOTAL	\$ 1,001.82	\$ 1,026.39	\$ -	\$ 2,028.21	\$ 10,863.54	\$ 36,785.00
<u>HQ BUILDING EXPENSES</u>						
HQ-ALARM SYSTEM	\$ 87.00	\$ -	\$ -	\$ 87.00	\$ 261.00	\$ 350.00
HQ-ELECTRICITY	\$ 212.04	\$ 225.96	\$ -	\$ 438.00	\$ 1,415.66	\$ 2,500.00
HQ-HEATING	\$ -	\$ -	\$ -	\$ -	\$ 1,331.75	\$ 4,000.00
HQ-OFFICE RENT	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00
HQ-REPAIRS AND MAINTENANCE	\$ -	\$ 34.99	\$ -	\$ 34.99	\$ 149.76	\$ 250.00
HQ-WATER/SEWER	\$ 89.50	\$ -	\$ -	\$ 89.50	\$ 344.06	\$ 500.00
HQ BUILDING EXPENSES TOTAL	\$ 388.54	\$ 260.95	\$ -	\$ 649.49	\$ 3,602.23	\$ 7,700.00
<u>INSURANCE</u>						
INSURANCE BOARD OF DIRECTORS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000.00
INSURANCE BUILDING CONTENTS	\$ -	\$ -	\$ -	\$ -	\$ 1,416.14	\$ 1,300.00
INSURANCE TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 1,416.14	\$ 10,300.00
<u>INTL BOARD MISCELLANEOUS</u>						
ENTERTAINMENT (PRESIDENT)	\$ 250.00	\$ 360.00	\$ -	\$ 610.00	\$ 1,090.00	\$ 2,000.00
INTL BOARD-OFFICE SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ 18.20	\$ 1,000.00
INTL BOARD -POSTAGE	\$ -	\$ -	\$ -	\$ -	\$ 133.54	\$ 100.00
INTL BOARD-VEST, PINS ETC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00
INTL BOARD MISCELLANEOUS TOTAL	\$ 250.00	\$ 360.00	\$ -	\$ 610.00	\$ 1,241.74	\$ 3,300.00
<u>MAGAZINE</u>						
	\$ 19,982.50	\$ -	\$ -	\$ 19,982.50	\$ 59,947.50	\$ 80,000.00
<u>MISCELLANEOUS</u>						
UNCATEGORIZED EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ (42.72)	\$ -
MISCELLANEOUS EXPENSE	\$ 458.93	\$ 217.17	\$ -	\$ 676.10	\$ 1,072.40	\$ 250.00
MISCELLANEOUS REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00
DUES & SUBSCRIPTIONS (Non-Prof Assoc)	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -
ELECTION COMMITTEE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750.00
MISCELLANEOUS TOTAL	\$ 458.93	\$ 217.17	\$ -	\$ 676.10	\$ 1,129.68	\$ 1,250.00
<u>OFFICE SUPPLIES</u>						
SUPPLIES-GENERAL OFFICE	\$ 18.90	\$ 656.25	\$ -	\$ 675.15	\$ 3,276.41	\$ 4,500.00
SUPPLIES-MAILING	\$ 14.63	\$ -	\$ -	\$ 14.63	\$ 758.66	\$ 3,000.00
OFFICE SUPPLIES TOTAL	\$ 33.53	\$ 656.25	\$ -	\$ 689.78	\$ 4,035.07	\$ 7,500.00
<u>OTHER TRAVEL EXPENSES</u>						
LODGING	\$ 116.10	\$ -	\$ -	\$ 116.10	\$ 1,394.57	\$ 3,800.00
MEALS	\$ 760.00	\$ 111.17	\$ -	\$ 871.17	\$ 2,017.87	\$ 2,100.00
REGISTRATIONS	\$ -	\$ 340.00	\$ -	\$ 340.00	\$ 694.66	\$ 2,100.00
SEC, TREAS AND VP SPLIT EXPENSE NEW	\$ -	\$ -	\$ -	\$ -	\$ 530.00	\$ 4,500.00
OTHER TRAVEL EXPENSES TOTAL	\$ 876.10	\$ 451.17	\$ -	\$ 1,327.27	\$ 4,637.10	\$ 12,500.00
<u>PETTY CASH</u>						
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00
<u>PLAQUES AND AWARDS TOTAL</u>						
	\$ 403.44	\$ (339.20)	\$ -	\$ 64.24	\$ 1,961.62	\$ 1,250.00
<u>POSTAGE</u>						
POSTAGE METER	\$ 371.40	\$ 2,371.41	\$ -	\$ 2,742.81	\$ 16,399.53	\$ 25,000.00
SHIPPING UPS	\$ 251.94	\$ 629.02	\$ -	\$ 880.96	\$ 711.53	\$ 5,000.00
POSTAGE TOTAL	\$ 623.34	\$ 3,000.43	\$ -	\$ 3,623.77	\$ 17,111.06	\$ 30,000.00

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<u>PRINTING</u>						
GENERAL OFFICE	\$ -	\$ -	\$ -	\$ -	\$ 1,146.66	\$ 3,100.00
MEMBERSHIP CARDS	\$ 1,462.16	\$ -	\$ -	\$ 1,462.16	\$ 11,149.16	\$ 9,500.00
PRINTING TOTAL	\$ 1,462.16	\$ -	\$ -	\$ 1,462.16	\$ 12,295.82	\$ 12,600.00
<u>RECRUITMENT AND RETENTION</u>						
QUARTERLY CONFERENCE PAYMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000.00
RECRUITMENT AND RETENTION PAYMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500.00
RECRUITMENT AND RETENTION SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750.00
VIDEO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ADVERTISING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FOP CONV	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
POLICE WEEK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
MISC EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
R & R TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,250.00
<u>SAFETY PROGRAM</u>						
DONATIONS BROUGHT FORWARD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PRINTED MATERIALS	\$ -	\$ -	\$ -	\$ -	\$ 79.20	\$ 1,000.00
MSF RANGE EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AUDIO/VISUAL EQUIPMENT RENTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CONFERENCE CALLING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SAFETY PROGRAM TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 79.20	\$ 1,000.00
SCANNING OF DOCUMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>TELEPHONE</u>						
PHONE CONFERENCE	\$ -	\$ -	\$ -	\$ -	\$ 2,885.70	\$ 4,000.00
PHONE GENERAL	\$ 621.05	\$ 519.54	\$ -	\$ 1,140.59	\$ 4,445.22	\$ 6,000.00
PHONE MISC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TELEPHONE TOTAL	\$ 621.05	\$ 519.54	\$ -	\$ 1,140.59	\$ 7,330.92	\$ 10,000.00
<u>WEB SITE</u>						
WEBSITE-DOMAIN REGISTRATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WEBSITE-SERVER FEE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
WEBSITE-SOFTWARE/HARDWARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WEBSITE TRAINING SEMINAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WEBSITE TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
TOTAL EXPENSES	\$ 55,052.81	\$ 19,202.41	\$ -	\$ 74,255.22	\$ 235,808.55	\$ 422,055.04
NET OPERATION INCOME	\$ (48,644.31)	\$ (14,901.99)	\$ -	\$ (63,546.30)	\$ 201,116.44	\$ 6,694.96
<u>OTHER INCOME</u>						
KEY BANK	\$ -	\$ -	\$ -	\$ -	\$ 203.72	\$ -
CHECKING INTEREST EARNED	\$ 120.92	\$ 117.03	\$ -	\$ 237.95	\$ 576.09	\$ -
MONEY MARKET INTEREST	\$ 69.47	\$ 112.54	\$ -	\$ 182.01	\$ 479.55	\$ -
SAVINGS INCOME	\$ 3.02	\$ 3.34	\$ -	\$ 6.36	\$ 16.41	\$ -
TOTAL OTHER INCOME	\$ 193.41	\$ 232.91	\$ -	\$ 426.32	\$ 1,275.77	\$ -
<u>OTHER EXPENSES</u>						
RECONCILIATION DISCREPANCIES	\$ -	\$ -	\$ -	\$ -	\$ 32.89	\$ -
OTHER EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER LEGAL EXPENSES	\$ 4,688.80	\$ 1,215.00	\$ -	\$ 5,903.80	\$ 7,205.80	\$ -
TOTAL OTHER EXPENSES	\$ 4,688.80	\$ 1,215.00	\$ -	\$ 5,903.80	\$ 7,238.69	\$ -
NET OTHER INCOME	\$ (4,495.39)	\$ (982.09)	\$ -	\$ (5,477.48)	\$ (5,962.92)	\$ -
NET INCOME	\$ (53,139.70)	\$ (15,884.08)	\$ -	\$ (69,023.78)	\$ 195,153.52	\$ 6,694.96

Blue Knights International
 FY2018 Balance Sheet
 3rd Quarter Balance Sheet

<u>Item/Description</u>	<u>July</u>	<u>August</u>	<u>September</u>
CURRENT ASSETS			
BANK ACCOUNTS			
CD #3 - Key Bank	\$ 44,494.12	\$ 44,494.12	\$ -
CD #5 - Machias - 8550	\$ 124,249.03	\$ 124,249.03	\$ -
Convention BSB Savings	\$ 26,213.44	\$ 26,216.78	\$ -
HQ Money Market 6090	\$ 241,554.61	\$ 241,667.15	\$ -
New Operating Chkg - 3612	\$ (2,908.23)	\$ 15,020.89	\$ -
Petty Cash	\$ 200.00	\$ 200.00	\$ -
Repurchase/Sweep 3612	\$ 280,138.33	\$ 237,878.98	\$ -
TOTAL BANK ACCOUNTS	\$ 713,941.30	\$ 689,726.95	\$ -
ACCOUNTS RECEIVABLE			
Account Receivable	\$ 544.70	\$ 1,545.34	\$ -
Convention Advancement	\$ 5,000.00	\$ 5,000.00	\$ -
Due from Employee/Board Member	\$ -	\$ -	\$ -
Dues from HDQTRS	\$ -	\$ -	\$ -
TOTAL ACCOUNTS RECEIVABLE	\$ 5,544.70	\$ 6,545.34	\$ -
OTHER CURRENT ASSETS			
Inventory Asset	\$ -	\$ -	\$ -
Inventory Items - Resale	\$ 35,002.77	\$ 31,544.63	\$ -
Prepaid Expenses - Other	\$ 1,114.22	\$ 742.81	\$ -
Prepaid Expenses - Payroll	\$ -	\$ -	\$ -
TOTAL OTHER CURRENT ASSETS	\$ 36,116.99	\$ 32,287.44	\$ -
TOTAL CURRENT ASSETS	\$ 755,602.99	\$ 728,559.73	\$ -
FIXED ASSETS			
Accumulated Amortization	\$ -	\$ -	\$ -
Accumulated Depreciation	\$ (211,700.17)	\$ (211,700.17)	\$ -
Fixed Assets - Equipment	\$ 228,031.63	\$ 228,031.63	\$ -
LOGOS - Intangible Asset	\$ -	\$ -	\$ -
TOTAL FIXED ASSETS	\$ 16,331.46	\$ 16,331.46	\$ -
TOTAL ASSETS	\$ 771,934.45	\$ 744,891.19	\$ -
CURRENT LIABILITIES AND EQUITY			
LIABILITIES			
Accounts Payable	\$ 4,914.15	\$ -	\$ -
TOTAL ACCOUNTS PAYABLE	\$ 4,914.15	\$ -	\$ -
OTHER CURRENT LIABILITIES			
Accrued Expenses	\$ 4,234.43	\$ 4,329.13	\$ -
Accrued Payroll	\$ 2,959.80	\$ -	\$ -
Accrued Payroll Taxes	\$ 239.47	\$ -	\$ -
Accrued Sick & Vacation	\$ 3,537.95	\$ 3,537.95	\$ -
Payroll Tax Payable	\$ -	\$ -	\$ -
SUB-TOTAL OTHER CURRENT LIA	\$ 10,971.65	\$ 7,867.08	\$ -

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 FY2018 Balance Sheet
 3rd Quarter Balance Sheet

<u>Item/Description</u>	<u>July</u>	<u>August</u>	<u>September</u>
Payroll - Fed Unemployment Tax	\$ -	\$ -	\$ -
Payroll Tax Payable	\$ -	\$ -	\$ -
Payroll Taxes - 941 - EEFICA, etc	\$ -	\$ -	\$ -
SUB-TOTAL	\$ -	\$ -	\$ -
TOTAL LIABILITIES	\$ 15,885.80	\$ 7,867.08	\$ -
EQUITY			
Current Period Equity Adjustment	\$ (55,680.43)	\$ (55,680.43)	\$ -
Opening Balance Equity	\$ 785,470.33	\$ 785,470.33	\$ -
Prior Period Adjustments	\$ -	\$ -	\$ -
Retained Earnings	\$ (287,057.85)	\$ (287,057.85)	\$ -
Temp Restricted Net Assets	\$ 102,279.00	\$ 102,279.00	\$ -
Net Income	\$ 211,037.60	\$ 192,013.06	\$ -
TOTAL EQUITY	\$ 756,048.65	\$ 737,024.11	\$ -
TOTAL LIABILITIES & EQUITY	\$ 771,934.45	\$ 744,891.19	\$ -

**Blue Knights International
Profit and Loss Report
July 2018 Detailed Sub-Report**

	<u>Date</u>	<u>Name</u>	<u>Memo/Description</u>	<u>Amount</u>
Expenses				
Air and Vehicle Travel Expenses				
	07/09/18	Ed Gallant	Int'l Convention (Travel to)	\$ 400.00
	07/09/18	Jana Clark	Int'l Convention (Car Rental)	\$ 420.06
	07/16/18	Chuck Shuman	Int'l Convention (Travel to)	\$ 400.00
	07/18/18	D.J. Alvarez	SWC (Airline Tickets)	\$ 824.57
	07/18/18	Taylor Clark	Int'l Convention (Airline Ticket)	\$ 730.38
	07/22/18	D.J. Alvarez	Int'l Convention (Millage)	\$ 976.58
		Sub-Total		\$ 3,751.59
Entertainment				
	07/09/18	D.J. Alvarez	Int'l Convention	\$ 250.00
		Sub-Total		\$ 250.00
Other Travel Expense - Meals				
	07/09/18	D.J. Alvarez	Int'l Convention (9 Days DJ 5 Days Sue)	\$ 560.00
	07/09/18	Jana Clark	Int'l Convention (5 Days)	\$ 200.00
		Sub-Total		\$ 760.00
Other Travel Expense - Lodging				
	07/18/18	D.J. Alvarez	Int'l Convention (Travel to)	\$ 116.10
		Sub-Total		\$ 116.10
		Total Expenses		\$ 4,877.69

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August 2018 Detailed Sub-Report

	<u>Date</u>	<u>Name</u>	<u>Memo/Description</u>	<u>Amount</u>
Expenses				
Air and Vehicle Travel Expenses				
	08/06/18	D.J. Alvarez	MDC	\$ 897.58
	08/18/18	Karen Borza	UKIC (President's Rep)	\$ 1,395.51
	08/26/18	D.J. Alvarez	GLRC	\$ 169.61
	08/26/18	D.J. Alvarez	MWRC	\$ 360.40
	Sub-Total			\$ 2,823.10
Entertainment				
	08/06/18	D.J. Alvarez	MDC	\$ 120.00
	08/06/18	D.J. Alvarez	GLRC	\$ 120.00
	08/26/18	D.J. Alvarez	MWRC	\$ 120.00
	Sub-Total			\$ 360.00
Other Travel Expense - Meals				
	08/26/18	D.J. Alvarez	GLRC	\$ 111.17
	Sub-Total			\$ 111.17
Other Travel Expense - Registration				
	08/06/18	D.J. Alvarez	MDC	\$ 190.00
	08/18/18	D.J. Alvarez	MWRC	\$ 85.00
	08/31/18	D.J. Alvarez	GLRC	\$ 65.00
	Sub-Total			\$ 340.00
	Total Expenses			\$ 3,634.27